

Report from partners' meeting in Poland under project Socrates, Grundtvig 2  
"Core Skills Development",  
Gdańsk, 7-11<sup>th</sup> June 2006

Partners' meeting of project "Core Skills Development" took place in Gdansk on 7-11<sup>th</sup> June 2006.

In the meeting has participated following representatives from partnership institutions:

- 1. The Chamber of Commerce Industry and Agriculture of Bistrita Nasaud County (CCIABN) – Romania**
  - Monica Muresan
  - Elena Barbos
- 2. CRDIF – France**
  - Marie-Thérèse AMADIEU
- 3. ACARE ENVIRONNEMENT – France**
  - Rene Pierre Beylier
- 4. Associazione Internazionale Impegno Civile / Club Amici di Quasimodo – Italy**
  - Carlo Mastroeni
  - Giovanni Ceccio
  - Giuseppe Garufi
  - Giovanna Marisca
  - Daniela Uchino
- 5. Voivodship Labour Office in Gdańsk (VLO) – Poland**
  - Karolina Kalkowska
  - Michał Bruski

Objective of the partners' meeting:

1. discuss about activities in the project – comparison of current situation with activity timetable
2. discussion about communication in the project – between partners
3. evaluation of the partners' activities in the project
4. discuss about brochure- presentation the content and design
5. visits in local institution.

#### **8<sup>th</sup> June 2006 – Thursday**

Partners' meeting was opened by Ewa Jurkowska – Director of VLO and Tadeusz Adamejtis – Vice director of Labour Market and welcomed the partners of the project "Core Skills Development". After welcoming partners, each representative presented the own institution and activities.

Afterward the teamwork was opened by Monica Muresan – Director of European Integration (The Chamber of Commerce and Agriculture of Bistrita Nasaud County)- promoter of the project "Core Skills Development".



**1. First of all, Monica said that the communication between partners was very rarely and transfer of information was pure also.**

This situation caused that some project's activities was delayed and undelivered to Romania (to promoter of the project). Now it's necessary to perform all activities and results according with project's activities timetable.

Monica also said that she hasn't received the questionnaires from Poland, Italy and France and that why the analyze was developed only Romania (it's very important).

Representative of VLO – Karolina Kalkowska said that the questionnaires has been sent to 20 enterprises in Pomerania Region and haven't received any answers from companies. We decided that we will change the questionnaire (made it short) and send to enterprises one more time and then it will be prepared the analyze from Poland.

Monica answered that it's to late to elaborate the common analyze – it will be hard.

Concerning the continuation of the project “Core Skills Development” the Italy and France have received approval from National Agency – now only Romania and Poland are still waiting for NA' s decision – **the next meeting of the project could be take place in Spain – first week of September**

**2. The next issue- dissemination strategy of the project**

Monica Muresan said that we have to develop the dissemination plan and according with activity plan during the partners' meeting it should be press conference about project – we had conferences in France, Italy and it will be in Romania (without Poland). All partners also should provide to Romania other dissemination materials and tools:

- webpage of project – current information about project
- information about project on partners' webpage
- links to partners' webpage
- articles
- leaflets (we have leaflets from France , other partners have to send to Romania leaflets in national language)

**3. According with activity timetable –all partners are obliged to prepare the list of education institution for project's database (3 or 4 institutions with contact details and names of contact persons) – local partners, universities, training institutions and non-government organization).**

**Deadline for sending this material : 16<sup>th</sup> of June 2006**

**4. Case study in local SME -** at the local level (each partners is responsible for creation that case study in cooperation with local company)- ACARE ENVIRONNEMENT (Rene Pierre Beylier) has developed the case study.

(to present the list of core skills to local company and check the understandability of provided core skill; changes in the definitions of core skills, the entrepreneurial skills)



**5. A8 – employment skills – skills general model (enterprises) – organization of experiment meeting with local enterprises to discuss about model of employment skills.**

Organization the external seminar and discussion with local enterprises about model of employment skills (comparison)

6. next year (in project's continuation) will be performed the evaluation of the employment skills
7. according with activity planning table we should have developed the videoconferences (until now we have only one videoconference – in 7<sup>th</sup> December 2005). We need perform the next videoconference to discuss about project – **the next videoconference will be on 16<sup>th</sup> June 2006 – Friday on 14.00 pm CET**
8. **SWOT Analyze – at the national and European level**
  - **Results of the project “Core Skills Development” (provided to National Agency)**
    - meetings and international level
    - analyze of the national policy of lifelong learning
    - leaflets from each partnership organization
    - handbook- model for model employing
    - case study on local SME (model for case study) – each partner is obliged for elaboration the case study in the field ob elaborated list of skills

Model of case study

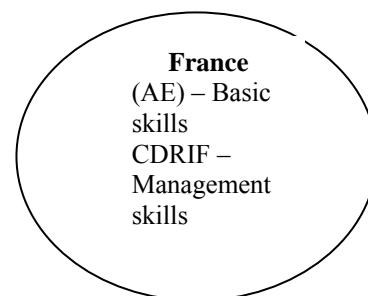
**CASE STUDY 3**



**CASE STUDY 1**



**CASE STUDY 4 -5**



**CASE STUDY 2**





**Task:** to present the elaborated list of definition skills to Human Resources manager in company and compare them with experience of SME to improve them and adopted in SME 's needs.

Each partner is obliged to provide one case study to Romania and on basis of all case studies it will be elaborated the common case study on European level.

9. **model of case study.** All partners decided that it more useful will be a development of common model of case study.

**Questions:**

- what people have to do?
- What they have to should be like?
- What they need to know?

**Model of case study (important issues included in case study):**

- occupational analysis
- company
- analyze the list of skills (friendly definitions) with Human Resources manager
- compare the list of skills with occupational profiles in company
- how they provide the trainings for employees (to improve their skills)- to achieve these core skills
- to improvement a list of skills definitions
- case for handbook (which will be elaborated next year)
- to develop the model for employment – like a umbrella or a big bell to get all these skills
- important : to find a company for cooperation with HR manager

10. **SWOT analyze** – local gaps of the local learning . During the meeting all partners decided to elaborate the SWOT analyze on EU level.

**EUROPEAN LEARNING PROCESS – SWOT ANALYZE**

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
<ul style="list-style-type: none"> <li>- framework created on EU level(Lisbon Strategy).</li> <li>- people desire for personal develop.</li> <li>- National legislation.</li> <li>- New training instruments.</li> <li>- Accessibility for basic education</li> </ul>	<ul style="list-style-type: none"> <li>- process of recognition of diploma between members partners</li> <li>- various list of qualifications</li> <li>- level of awareness of lifelong learning</li> <li>- culture differences</li> <li>- differences of assessments in formal and non-formal</li> </ul>	<ul style="list-style-type: none"> <li>- European funds</li> <li>↑ 60% more than in period 2004-2006</li> <li>308 mIn €- Cohesion for Growth and Employment</li> <li>Socrates Comenius – 3 million people</li> <li>LdV – 80 thousand placements</li> <li>Grundtvig – 7 thousand mobility</li> </ul>	<ul style="list-style-type: none"> <li>- immigration from third countries /growth/</li> <li>- globalization</li> <li>Economical measures for outside of EU</li> <li>- territorial marketing</li> <li>- health level</li> <li>- global political stability</li> </ul>



	learning - aging of population	Erasmus- 3 million students - enlargement	
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After working meeting all partners has gone to meeting with **Pomeranian Chamber of Skilled Craft Small and Medium Enterprises in Gdansk** – with Mr Włodzimierz Szordykowski – Director of Chamber / Vice president/. During the meeting Mr Szordykowski presented the main activities of Pomeranian Chamber and main issues connected with international cooperation with another institutions – presentation of all European project by Chamber.

Partners were very interested in future cooperation with Pomeranian Chamber of SME.

Mr. Szordykowski showed also the whole place of the Pomeranian Chamber.

### 9<sup>th</sup> June 2006

On Friday project's partners participated in two important meetings :

- with Continuing Education Centre – Centre of Teachers' Training in Sopot
- with Pomeranian Science & Technology Park in Gdynia

After these meeting we had the second part of working team – discussion about brochure and meeting in Romania.

#### Continuing Education Centre –Teachers' Training Centre in Sopot

Meeting in CKU was opened by Urszula Hadrych – Coordinator of European Projects and Irena Soszyńska – Director of Teachers' Training Centre.

The meeting was consists of two parts. In the first part of the meeting Ms Urszula Hadrych presented all projects realized by CKU under Community Programmes – Socrates and Leonardo da Vinci and international cooperation with other institutions. Project's partners were very interested in cooperation with CKU in realization a common European Projects. Partners asked Ms Urszula Hadrych about the realization of all projects, about partners and new initiatives. They were very curious about number employees coordinating all projects.

During the short break representatives and project's partners made a short discussions about future cooperation and projects and they all exchanged contacts for future communication.

The second part of the meeting was leading by ms Irena Soszyńska – Director of Teachers' Training Centre. In presentation Ms Soszyńska also focused on international cooperation and realization of European Projects – mostly under Socrates Comenius and Minerva, also Leonardo da Vinci. She also presented the best results of implemented project. Partners were very interested in results of project “United in Europe” which project's results very interested.

The meeting was very success and fruitful.



After meeting in CKU partners has meeting in Pomeranian Science & Technology Park . The Pomeranian Park was created in Old Depot by City Council in Gdynia. In park created the places for companies in following fields: IT, industrial design, environmental protection, biotechnology and other sectors.

In Park there is also a technology garages, biolab centre and innovation incubator for innovative companies.

The meeting with partners was held by Beata Jodel – Project Manager. On beginning Ms Jodel presented the main idea and objective of development Park and fields of companies which will be in Park.

After presentation Ms Jodel showed the place of Pomeranian Park and companies' place which she performed on presentation.

It is very innovative activity but it has a change to be most important place in Pomeranian Region. Afterward partners came back to the place of Voivodship Labour Office in Gdansk and had a second part of working team.

#### Working team:

Objective : **discussion about project's brochure**

Monica and Elena presented the content of the project's brochure and discussed with partners about the scheme of brochure :

1. Partners' description

Monica said that they have received the description from ACARE (fr), VLO (pl) and Romania.

They need description from France (CRDIF) and Italy – **deadline – 16<sup>th</sup> June 2006**

**Three photos with activities of the institutions (!!!)**

2. National lifelong learning policies

3. learning instruments – what approaches the learning tools for our beneficiaries (students)  
– tools from European projects and institutions' activities- **deadline – 16<sup>th</sup> June 2006**

4. **field research on competences management**

5. **core skills glossary** – we could made changes in material until the deadline underline by Romania and date for providing the materials for publication /printing/

6. **Model of core skill assessment**

Meeting completed with success and fruitful.



### **10<sup>th</sup> June 2006 – Saturday**

On Saturday partners went on cultural visit – local trade mark in Pomeranian Region – Centre of Education and Region Promotion in Szymbark. This Centre is located on DANMAR company. In Centre of Education and Region Promotion there are monuments and symbols connected with cultural tradition in Region, especially connected with Kashubian tradition.

Partners also seen the longest wooden desk – 36,83 m in the world (Certificate of Guinness Records) and old houses which are very important for polish and kashubian culture:

- House of Siberian – a symbol of labour camp for Polish people brought to Siberia (240 years old) / original/
- Polish Manor House in Salino (300 years old)
- Scout's House and bunker of Confidential Organization of Pomeranian Gryf
- Original bread stove
- Museum of Carpentry
- 100- year –old box from Sopot pier

The visit was very fruitful and partners enjoyed the visit in Centre.

Developed by

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